



LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking BS24 8AR
Telephone: 01934 820786 Email: clerk@lockingparishcouncil.co.uk

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council, Hall, Park & Green Committee:

Dear Councillors

The next **Meeting of the Hall, Park & Green Committee**, will be held via **ZOOM** on **Thursday 18th March 2021** commencing at **7.30pm** to which you are summoned to attend. Details for logging in to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation. To join the meeting:

<https://zoom.us/j/91091899325?pwd=K0IzazNETUsvS09UaWgrQ2pVR3p3Zz09>

Meeting ID: 910 9189 9325

Passcode: 255321

The following business to be transacted

Dawn Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
11 March 2021

AGENDA

MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 2 minutes (to a maximum of 10 minutes total public participation at the Chairman's discretion).*)
- 4) Minutes:
 - a) To receive and confirm the Minutes of the Council meeting held on 21 January 2021
- 5) To receive any update on items in those Minutes which are not included on the Agenda.

6) Finances:

- a) To receive and approve the receipts and payments (22/01/2021 to 17/03/2021)
- b) To receive and note the budgetary control report (01/04/2020 to 17/03/2021)

7) Reports: To receive reports (if available) and discuss/decide on any action to be taken

- a) Parish Orderly
- b) Cleaning contractor
- c) Grounds care contractor

8) Annual Risk Assessments – Fire Safety and Health & Safety - Volunteers required to complete risk assessments.

9) Weekly Fire Alarm Testing – volunteer required

10) Annual Assets Check – Volunteers required to complete the assets check

11) To receive quotations for the installation of CCTV at the Parish Hall (outside only)

12) To receive quotations for the installation of an alarm system at the Parish Hall.

13) To receive quotations for the installation of a fire detection system at the Parish Hall

14) Park Boundary – Min H120 – update from the Clerk

15) Items for next Agenda:

The next meeting of Locking Parish Council Hall, Park & Green Committee will be at 7:30pm on 20th May 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.