



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking BS24 8AR  
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The next **Meeting of Locking Parish Council**, will be held inline via **ZOOM** on **Thursday 4<sup>th</sup> February 2021** commencing at **7.30pm** to which you are summoned to attend. Details for logging in to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation. To join the meeting:

Join Zoom Meeting

<https://zoom.us/j/99228758298?pwd=R3dKMmY3Rm50ZzE5dVZKL3owKzkzQT09>

Meeting ID: 992 2875 8298

Passcode: 337987

The following business to be transacted

Mrs Dawn Tremlett  
Parish Council Clerk  
29<sup>th</sup> January 2021

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*
  - a) Unitary Cllr/Liaison Officer Report
  - b) Police Report

**4) Minutes:**

- a) To receive and confirm the Minutes of the Council meeting held on 7<sup>th</sup> January 2021
- b) To receive and confirm the Minutes of the Council meeting held on 21<sup>st</sup> January 2021

**5) Finances:**

- a) To receive and approve monthly expenditure from 1<sup>st</sup> January 2021 to 31 January 2021
- b) To receive and note the Bank Reconciliation for December 2020,
- c) To receive and agree any Grant applications

**6) Chairman's Report**

**7) Regular Reports:** To receive and note the following regular reports:

- a) CPRE;
- b) Locking Parklands Stakeholders.

**8) Planning** (applications can be viewed via North Somerset Council Planning Applications website):

- a) **20/P/3089/FUH 3 Elm Tree Road, Locking** – Demolition of existing detached garage proposed two storey side extension, two storey front extension, roof extension including front and rear dormers and single storey rear extension
- b) **20/P/3235/FUL Homefield Industrial Estate Locking** – Demolition of 3no. business units (Use Classes B1 (Business), B2 (General Industrial) and B8 (Storage and Distribution) and change use of remaining part of building (unit 4) to agricultural use. Erection of 1 no. building consisting of 2no. business units (Uses Classes E(g)(iii) (industrial Processes), B2 (General Industrial) and B8 (Storage and Distribution) and erection of 1no. building for use as MOT station/garage (Sui Generis Use)
- c) **20/P/3174/AOC Land to the south of Locking Head Drove Locking** – Application to discharge conditions, 5, 6 and 36 attached to outline planning permission 16/P/0692/RG4, as amended by Non-Material application 20/P/0692/NMA
- d) **20/P/3214/FUH 70 Anson Road, Locking** – Proposed erection of a single storey side extension to existing semi-detached dwelling
- e) **21/P/0053/HHPA 51 Hannah Drive, Locking** – Prior approval request for the erection of a single storey rear extension with single ply flat roof that would 1) extend beyond the rear wall of the original house by 4.30 metres; 2) have a maximum height of 3.0 metres and 3) have eaves that are 2.5 metres high.
- f) **21/P/0186/NMA Locking Service Station** – Non-material amendment to application 20/P/1308/FUL (change of use from service station and shop with forecourt facilities to petrol filling station with ancillary shop. Installation of new shop fronts, canopy and underground fuel tanks/pump) minor alteration to the proposed forecourt canopy, proposed night-pay hatch has been removed from the forecourt elevation, new storefront glazing and sliding entrance doors moved one bay to the right, number of glazed panels to the left of the entrance reduced, existing service door on rear elevation replaced with wider external door to its left, existing roof lights on Elm Tree Road elevation will be removed and tiled to match existing roof and a number of steel louvre's will be inserted in the south-eastern elevation.
- g) Information request from owner of **41 Old Banwell Road Locking** for the following:
  - Owner is in the process of drawing up plans for an extension to be built and firstly wanted to check what the procedure was for requesting permission from the council to use the field for access and having scaffolding erected which would slightly go into the field.
  - Is there anyway or if there is a process that could be followed to see if there was any possibility of purchasing a small section of the field (approx. 900mm) which is where there are currently very overgrown bramble hedges (which on another note don't seem to have been maintained correctly and are causing considerable damage to fence – see photos attached)
- h) **Update from Planning Working Group**

**9) Remote Meeting Protocol** – As per Min Ref C360

**10) Broadband Provider** – to receive recommendations from the ITC Working Group

**11) Planters** – Receive update from the Clerk and decide course of action

**12) Neighbourhood Plan** – To discuss and consider Neighbourhood Plan Document (previously circulated) – Cllr Tremlett

**13) Old Banwell Road Playing Field Pre application enquiry document** - to receive and discuss the document and to consider/agree next steps please submitted by Cllr Tremlett

**14) Flooding/Drainage update from Cllr Prosser**

**15) Locking Community Volunteer Support Group – Update from Cllr Roberts**

**16) Clerk's Report, Correspondence & Items for next Agenda:**

*(Please note that the Council is unable to make any formal decisions under this item).*

To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**Exclusion of press and public.**

(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**PART 11**

**17) To receive recommendations from the Human Resources Committee as per Min Ref HR09 as the full recommendation was not discussed.**

**The next meeting of Locking Parish Council will be at 7:30pm via Zoom on the 3 March 2021.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*