LOCKING PARISH COUNCIL

The Parish Hall, Grenville Avenue, Locking, BS24 8AR
Telephone 01934 820786 E-Mail:- lpcclerk@talktalkbusiness.net

Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The next **Meeting** of **Locking Parish Council**, will be held inline via **ZOOM** on **Thursday 3rd December 2020** commencing at **7:00pm** to which you are summoned to attend. Details for logging in to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation. To join the meeting:
https://zoom.us/j/99444315582?pwd=dXVtckhRY05KTTZ1OG9QeUw2dnk3UT09
Meeting ID: 994 4431 5582
Passcode: 479658

The following business to be transacted:

D Tremlett

Mrs Dawn Tremlett
Parish Council Clerk
Friday 27 November 2020

AGENDA

MATTERS FOR DECISION

1) To receive Apologies for absence and to approve reasons where appropriate.

2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

PUBLIC PARTICIPATION

3) NSC Jenny Devereux and Jon Periselneris – to give an update to the Parish Council on progress with Banwell bypass.

4) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*
a) Unitary Cllr/Liaison Officer Report

5) Minutes:
a) To receive and confirm the Minutes of the Council meeting held on 05/11/2020
b) To receive and confirm the Minutes of the Council meeting held on 12/11/2020

6) Finances:
a) To receive and approve monthly expenditure from 1st November 2020 – 31 November 2020.
b) To receive and note the Bank Reconciliation for October 2020,
c) To receive and agree any Grant applications

7) **Regular Reports:** To receive and note the following regular reports:
   a) CPRE;
   c) Locking Parklands Stakeholders.

8) **Planning** (applications can be viewed via North Somerset Council Planning Applications website):
   a) **20/P/2534/FUH** 26 Old Banwell Road Locking – Proposed loft conversion with 1no dormer to front and 1no dormer to rear elevations
   b) 20/P/2594/FUH Locking Mosslands Land West of Locking Parklands – Removal of condition 2 (plan to location of fire hydrants) and condition 3 (timber cladding) and variation of condition 1 (approved plans) of permission 19/P/1563/RM (Reserved Matters application of appearance, scale, layout and landscaping for the development of 248no. dwellings and associated infrastructure pursuant to outline planning consent a6/P/1881/OT2 (outline planning application for 300no. residential units and associated infrastructure, all matters reserved (using access points from Locking Parklands subject to reserved matters submitted pursuant to outline permission 13/P/0997/OT2 to allow changes to approved plans.
   c) Update from Planning Working Group regarding queries from a member of the public on two planning applications recently approved

9) **To receive and approve the Estimates for the General Account for F/Y 2021/22 including any Capital Projects.**
   a) Estimates 2021/2022
   b) Capital Projects

10) **OBR Sub Committee**:
   1) a) To agree amendments (in red) to the draft Long Term Plan for the development/enhancement of the Playing Field
      b) To agree to adopt the Long Term Plan for the development/enhancement of the Playing Field
   2) Woodland Project update:
      a) To confirm date for tree planting
      b) To confirm Lead for the Planting Event day
      c) To approve and adopt the Woodland Planting Event plan
      d) To approve and adopt the Risk Assessment for the Planting Event day – with amendments in red
      e) To approve and adopt Registration Form and Event Guidance for community volunteers
      f) To approve and adopt the Planting Design Scheme
      g) To confirm Councillor volunteers to assist with the Planting Event day
      h) To agree to purchase Bulbs: Bluebell and Daffodil Bulbs cost £160

11) **Flooding update from Cllr Prosser**

12) **Local Plan Choices Consultation** – to receive recommendations for submission to North Somerset Council from Cllr ap Rees and Cllr Tremlett – previously circulated

13) **North Somerset Council – Invitation from Chief Executive for Locking Parish Council to take part in Town & Parish Council Workshop** – Letter circulated. Please send any comments for Council to consider to the Clerk by Tuesday 1st December

14) **Placemaking Charter for the West of England** – Invitation to attend a workshop on 14 December 2-4pm, for the representatives from communities, neighbourhood planning groups and Town & Parish Councils, to comment on the draft themes and principles for the Placemaking Charter and discuss how this tool can support the delivery of high-quality development across the region

15) **ALCA Training** from March spaces are available for the following:
- VAT
- Year End Accounts and Audit
- Finance for Councillors

16) **Clerk's Report, Correspondence & Items for next Agenda:**
(Please note that the Council is unable to make any formal decisions under this item).
To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

PART 11

Exclusion of press and public.
(The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item/s below by reason of the confidential nature of the item/s of business to be transacted, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

17) a) Clerk's Salary 2021/22
b) Parish Orderly Salary 2021/22

The next meeting of Locking Parish Council will be at 7:30pm via Zoom on the 7th January 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.