



# LOCKING PARISH COUNCIL



The Parish Hall, Grenville Avenue, Locking, BS24 8AR  
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Members of the Public and Press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 extended by Local Government Act 1972 section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and **providing that prior notice has been given to the Parish Clerk by 12noon on the Tuesday preceding the meeting.**

To: All members of Locking Parish Council:

Dear Councillors

The next **Meeting of Locking Parish Council**, will be held inline via **ZOOM** on **Thursday 5<sup>th</sup> November 2020** commencing at **7:30pm** to which you are summoned to attend. Details for logging in to the virtual meeting have been passed to Councillors and will be posted online to encourage public participation. To join the meeting: <https://zoom.us/j/96244944888?pwd=NWpDem9RbjN6T05wUVd5WlhMUXhndz09>  
Meeting ID: 962 4494 4888  
Passcode: 973534  
The following business to be transacted:

Mrs Dawn Tremlett  
Parish Council Clerk  
Friday 30 October 2020

## AGENDA

### MATTERS FOR DECISION

- 1) To receive Apologies for absence and to approve reasons where appropriate.
- 2) To receive Declarations of Interest by PCllrs and to consider any written applications for dispensations.

### PUBLIC PARTICIPATION

- 3) To receive and hear any person who wishes to address the Council, upon prior notice being received (*The Chairman will select the order of the matters to be heard, each speaker will be limited to a period of 3 minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).*)
  - a) Unitary Cllr/Liaison Officer Report
- 4) Minutes:
  - a) To receive and confirm the Minutes of the Council meeting held on 01/10/2020
- 5) Finances:
  - a) To receive and approve monthly expenditure from 1st October 2020 – 31 October 2020.
  - b) To receive and note the Bank Reconciliation for September 2020,
  - c) To receive and agree any Grant applications
  - d) To receive and note the Notice of conclusion of Audit - Annual Governance & Accountability Return for the year ended 31 March 2020
  - e) To approve invoice from National Allotment Society for the sum of £66.00 inc VAT
- 6) Regular Reports: To receive and note the following regular reports:
  - a) CPRE;
  - c) Locking Parklands Stakeholders.

- 7) **Planning** (applications can be viewed via North Somerset Council Planning Applications website):
- a) **20/P/2216/TPO** The Green Locking – T1 – Sycamore – Reduce lower crown on NE to gain 3m clearance between chimney/roofline of adjacent property. Remove epicormic shoots from base. This is LPC planning application.
  - b) **20/P/2290/FUH** 1 Pinetree Road Locking – Demolition of existing conservatory, erection of a two-storey rear extension including balcony.
  - c) **20/P/2126/R3** Land between Locking Parklands and Somerset Ave Locking Moor Road WSM, Variation of Condition 2 (approved plans and documents) of 19/P/0303/R3 (Temporary storage of materials at Parklands Village) to allow substitution of amended drawings and new addendum to Planning Statement. Removal of Condition 3 (Removal of stockpiles) to allow stockpiles to be retained on site.
  - d) **20/P/2171/NMA** Phase 5 Locking Parklands – Non material amendment to application 19/P/0032/RM (Reserved matters application for access, appearance, landscaping, layout and scale for erection of 99no. dwellings and associated roads, infrastructure and landscaping pursuant to Outline approval 13/P/0997/OT2) to allow changes to bike store block 4
  - e) **20/P/2467/EA1** Land at Locking Parklands – Request for a formal screening opinion as to whether an Environmental Impact Assessment is required to be submitted for a new secondary school proposed at Locking Parklands
  - f) **20/P/2507/FUH** 41 Anson Road Locking – Proposed erection of a two-storey and single storey rear extension
- 8) **Mendip Rise Traffic Trial:** Update from the Clerk  
To approve amendments to the trial scheme at the top of Mendip Rise (plan circulated)
- 9) **Locking Village Settlement Boundary** – To receive details of a complaint from a resident that there has been a breach of the settlement boundary – to consider raising this issue with NSC.
- 10) **Hall, Park & Green Committee** – To receive update for the supply and fit of new vinyl, door bars and coir matting to the outer foyer, inner foyer and corridor of the Parish Hall  
To retrospectively agree new costing due to chosen flooring not being available
- 11) **OBR Sub Committee** – Woodland Project update
- a) To approve purchase of bulbs for planting
  - b) To approve purchase of spray paint to mark out planting scheme
  - c) To adopt risk assessment for Tree Planting event
- 12) **The Spinney Footpath** – To receive correspondence from NSC in relation to the poor condition of The Spinney.
- 13) **Flooding update from Cllr Prosser**
- 14) **Training for Councillors** - At the request of Cllr Tremlett would Cllrs consider the following:
- a) Cllr Tremlett has offered to set up a training/advice session for any Cllr interested in learning about the planning process and how National policies link with local policies such as Core Strategy, how neighbourhood plan can also link in and how the planning system works online, (searching for planning applications and using the planning map). Please let the Clerk know if anyone is interested and a date and time can be confirmed at a later date.
  - b) James McCarthy – NSC Trees Officer has offered to attend LPC zoom meeting to discuss with interested Cllrs the process as to how tree applications are dealt with – particularly TPO trees. Please let the Clerk know if anyone is interested and a date and time can be confirmed at a later date.
- 15) **12<sup>th</sup> Edition of Arnold-Baker on Local Council Administration** – To agree to purchase up to date publication
- 16) **Christmas Meal**
- 17) **Clerk's Report, Correspondence & Items for next Agenda:**  
(Please note that the Council is unable to make any formal decisions under this item).  
To receive the Clerk's report, note any correspondence received since the last meeting that is not an item on the Agenda and note items for the next Agenda.

**The next meeting of Locking Parish Council will be at 7:30pm via Zoom on the 12<sup>th</sup> November 2020.**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*